

Permission to Teach renewal application

Permission to teach is granted by the Head of Association.

Applicants re-apply for permission to teach every three years and must fulfil the conditions below.

Date of Application is in line with the required First Aid Qualification.

APPLICANT TO COMPLETE

Name, address, email, telephone	Club

	Y/N	Date. Details (if required by club leader)
A. LA membership current	<input type="checkbox"/>	
B. BAB insurance current	<input type="checkbox"/>	
C. Note any grades (since last Permission to Teach)	<input type="checkbox"/>	
D. FIRST AID QUALIFICATION	<input type="checkbox"/>	Provide copy of certificate
E. DBS required? (To teach under 18's 18s/vulnerable)	<input type="checkbox"/>	

ABOVE DETAILS ARE CORRECT

Signature of Applicant

CLUB LEADER TO COMPLETE

For those who will teach under 18s or vulnerable adults, clearance must be received from the Association Child Protection Officer, who will perform an additional check.

	Date
i) DBS Clearance requested child-protection@lancashireaikikai.org	
ii) DBS clearance – Date of DBS Certificate check issued by ACPO	

ENDORSEMENT AS SUITABLE CANDIDATE

Signature of Club Leader (Dojo-Cho)

	Date
1. Request on form P-5 sent to Head of Association	
2. Permission to teach P-3 form issued by Head of Association	
3. Notify Webmaster to add details to Permission to Teach list	
3. Renewal due (in line with First Aid cert expiry)	